

PTF meeting Minutes

Wednesday, May 11, 2016

Present: Jillian Tripp, Allison Watters, Molly Blake, Brittney Carter, Alison Whiting, Jodie Schneider, Judy Mathewson, Robyn Sealander, Aimee Claybaugh

Allison Watters proposes approval of minutes from April 6, 2016 meeting; minutes approved.

Thank you card received from the new track team.

Requests for Funding:

Halina Nawrot requests \$300 for the celebration for Mrs. Tapley's party being held on May 16th at the school. Approved.

Molly Blake requests \$300 for a sign being made, by Hayden Sign Co, for the front of the school. Hayden Sign Co. is who made the sign for the school's entrance. This new sign will be made to look similar to that sign and will include the date the school was built, 1995. Approved.

As in the past, the PTF has been requested to pay for half of each students' registration fee for Dutch Soccer. For K-4, our contribution will be \$27.50/kid. For 5-8, our contribution will be \$37.50/kid. Using last years funding contribution for reference, the total amount for this year will be around \$300. Approved.

Aimee Claybaugh requests ~\$50 for Keith to get fertilizer and other supplies for orchard care on Clean Up Day. Approved.

Treasurer's Synopsis:

Reported by Jillian Tripp.

\$550 for play scripts for 4/5 Willy Wonka play.

\$50 for rental of Central Hall for our fund-raiser on June 3rd.

\$21 (reallocated) for blank Thank You cards to PTF donators.

PTF projects/events:

Clean-Up Day:

There will be lower numbers than normal this year due to a Little League scheduling conflict.

Yard Sale take over:

Jean Hylan is taking over the yard sale to help both GSA and Brooklin School's music program.

Our school will be receiving a hand-me-down vibraphone from GSA. GSA parents are helping.

Letter Stuffing:

Annual fund-raising letter stuffing will be held at Jillian Tripp's house, 157 Carter's Point Rd. in Sedgwick on Tuesday June 7th, 2016 at 7:00.

Allison Watters will write the letter, get it printed and acquire envelopes.
Aimee Claybaugh will print labels from Heather at the Town Hall.

Silent Auction and Dance:

- Soulbenders will start playing at 6:30pm.
- Silent auction will start at 6:30 and end at a preset time possibly 8pm. Bidders may bid in person or via texting with Molly Blake.
- Entry tickets are \$10/person. It is also a Bring Your Own Beverage event.
- Finger foods and popcorn will be sold along with some non-alcoholic drinks. Water will be available free of charge. Finger foods and popcorn will be cooked at Central Hall. Finger foods, food containers, and cups will be bought by Molly Blake and Allison Whiting at BJ's or Sam's Club. We discussed spending around \$300 for these items. Popcorn maker will be brought to Central Hall by Molly Blake. Popcorn and supplies will be brought by Allison Watters.
- For lighting upstairs Molly Blake and Jodie Schneider will bring string lights.
- Ask people to bring bouquets to decorate with and to sell along with silent auction items.
- Judy Mathewson will cover all press releases for local papers.
- Molly Blake made fliers and is getting them printed.
- 50/50 raffle tickets will be sold. \$1/1 or \$5/6 or \$10/arm length
- The auction descriptions will be written by Tanya Prime, Judy Mathewson, and Molly Blake.
- Set-up for auction will be on Thursday June 2nd during the day and Friday June 3rd after school.
- Night of Auction/Dance we will need many people "working" in shifts.
 - Popcorn machine attendant
 - Cashier food and drinks, 3-4 people per shift
 - Door person
 - Head counters for upstairs
- 50/50 ticket sellers. Jillian Tripp volunteered.

Meeting adjourned at 8:08pm